

DIPLOMA OF BUSINESS



Course Durations:
26 Weeks

**Intake: 10 Mar, 14
Apr, 26 May, 7 Jul,
18 Aug, 22 Sep,
3 Nov**

Course Description

This qualification is relevant to individuals with significant experience in a range of business and management settings who are seeking to further develop their skills across a wide range of business functions. Self-employed individuals will greatly benefit from this course. This qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities. Learners will gain the skills on human resources, managing meetings and,

professional development, media and marketing.

Career Outcome

Possible Career outcomes after completing this qualification or units of competency:

- ♦ Executive officer

*I made the best decision
of enrolling at Queensford
College!*

- Luis Vargas Gonzalez



DIPLOMA OF BUSINESS

BSB50207 CRICOS# 076695B



Entry Requirements

International Students:

An English Language proficiency level of one of the following:

- ♦ IELTS band score of 5.5 (academic test version) or equivalent internationally recognized exam result in line with ESOS and DIAC regulations
- ♦ Satisfactory completion of 6 – 12 weeks of Upper Intermediate level English from approved ELICOS Provider registered to deliver to CRICOS students

Other Qualifications:

- ♦ Completion of secondary studies in your home country equivalent to an Australian Year 12 qualification will be required for entry into Diploma or Advanced Diploma qualifications Preferred pathway is completion of FNS30310 Certificate III in Accounts Administration or
- ♦ Mature age students will also be considered without minimum education requirement but with relevant work experience within chosen area of study a demonstrated capacity to meet course requirements.

Note: All documents that are presented on application for enrolment at the Institute must be translated into English and be certified true copies of the original.

English Proficiency:

IELTS 5.5 and above and not less than 5 in each band

Academic:

Successfully completion of High School year 12 or equivalent.

[Check right for more](#)



Pathway:

- ♦ Upon successful completion of Diploma of Business at Queensford College, you will be able to progress to the Advanced Diploma level.



**NATIONALLY RECOGNISED
TRAINING**

Malekhu Investments Pty Ltd T/A
Queensford College ABN: 17129064437
RTO: 31736 CRICOS: 03010G

Level 3, 359 Queen Street
Brisbane, Queensland
Australia 4000

P: + (61) 7 3221 1626
E: info@queensford.edu.au
www.queensford.edu.au

DIPLOMA OF BUSINESS

BSB50207 CRICOS# 076695B



Unit Outline

Unit Code	Name of Unit
BSBADV503B	Develop a media plan
BSBADM502B	Manage meetings
BSBHRM501A	Manage human resources services
BSBHRM504A	Manage workforce planning
BSBHRM509A	Manage rehabilitation or return-to-work programs
BSBLED502A	Manage programs and promote personal effectiveness
BSBMGT403A	Implement continuous improvement
BSBWOR501B	Manage personal work priorities and professional development

Students need to complete 8 elective units.

How to Apply?

- ✓ Select the course and fill in online application form at www.queensford.edu.au along with required documents as mentioned in entry requirements above.



- ✓ Once we receive your application, one of our course consultants will get back to you within 24 hours. They will guide you how to proceed further.



Future Unlimited

Australia

[Apply Now](#)

Malekhu Investments Pty Ltd T/A
Queensford College ABN: 17129064437
RTO: 31736 CRICOS: 03010G

Level 3, 359 Queen Street
Brisbane, Queensland
Australia 4000

P: + (61) 7 3221 1626
E: info@queensford.edu.au
www.queensford.edu.au